

To: Cabinet, Archives
From: Candy Horton
Subject: Minutes of February 3, 2015
Date: February 3, 2015

Members Present: Anderson, Bertch, Bohnet, Brooks, Cannell, Collins, Cosby, Depta, Doherty, Hutchins, Ives, Johnson, McCurdy and Schlack

Staff Present: Horton

Discussion and Action Items

- Minutes of the January 27, 2015 meeting were approved as amended.
- Travel
 - Steve Cannell and Dennis Bertch to attend the Higher Learning Commission Annual Conference in Chicago, IL on March 29-31, 2015.
 - Lois Baldwin to attend MOSPA State Conference in Petoskey, MI on May 6-8, 2015.
 - Natalie Patchell, Cheryl Almeda, Nicole McClure, and Kelly Digby to attend the Michigan Developmental Education Consortium Conference in Livonia, MI at Schoolcraft College on March 19-20, 2015.
 - Sheila Eisenhauer, Lisa Winch, and Darlene Kohrman to attend the MichMATYC Quantitative Reasoning Workshop in Lansing, MI on February 6, 2015.
- Grants
 - MEDC/CCSTEF Grant submission was received in Lansing.

Personnel Items

- Kudos
 - Bob Stokes and his crew for the snow removal at all campuses.
- Reality Checks
 - none
- Hires, Resignations and Retirements
 - Anthony Parcher, Instructional Manager – Wind Academy, hired effective February 2, 2015.
 - LaTeshia Agnew, Success Advocate, transferring from part-time to full-time effective February 2, 2015.
 - Vikki Dykstra, Full-Time Faculty, retiring effective August 31, 2015.

- **Other**

- Health Focused Campus
On-going: Site work, construction estimates & bids, programming and course/curriculum, food safety program and planning, adjustments to building designs, bids going out, streetscape, signage, brewery consultants, common goals with community, trails, technology, sustainability, job postings, equipment, naming opportunities for larger donors, and marketing, promotional materials, and fund raising.
- Dean McCurdy – met with Michigan Liquor Commission- KVCC will receive licensing for training & teaching in the brewery curriculum.
- Louise Anderson distributed (1)“Pilot Instructional Support Group” for the Budget Task Force (please give her any additions/changes by close of business today), and (2) Institutional Planning/Budget Development for fiscal year 2015-2016.
- Dennis Bertch distributed the pilot outcomes for Developmental Math and outcomes for the Accelerated Mainstreaming Program for English.
- Steve Cannell discussed the Increase in Program Cost in credit hours and contact hours for an Associate of Applied Science degree.
- Terry Hutchins indicated that wireless issues are being addressed.
- Laura Cosby would like Denise Lindsley to have signature authority for Counseling.

Next Meeting is February 10, 2015, 8:00 a.m. in the Board Room 3365